

Elementary COVID-19 Code of Conduct

The following section pertains to the unprecedented impact COVID-19 has had on our district. Rather than place each of these additions into the parent/student handbook under sections that already exist, we thought it would be most beneficial and explicit to put our emergency based, COVID-19 related updates in one section. Please keep in mind that the full code of conduct and all expectations, in addition to what is listed below will apply during the 2020-21 school year.

Schuylerville Central School District believes that the students should reflect acceptable standards of responsibility and the degree of good citizenship demanded of members of a democratic society. The district has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on our core principles of respect, integrity, dignity, responsibility, citizenship, compassion, resilience, tolerance, commitment and accomplishment.

Due to extended emergencies, there may be times during the school year where students are learning in a variety of settings. The unpredictable circumstances might dictate the need to transition from one version of learning to another, often in a short period of time. It is imperative, not only for the health and safety of students, teachers, support personnel and administrators, but also to protect the academic integrity of our great district, that we clearly outline how our Code of Conduct will apply and be enforced. Section VI of the SCSD Code of Conduct outlines Prohibited Student Conduct. It expertly states that “the best discipline is self-imposed and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior.” Just as we will have clear grading and attendance policies that must be followed, we will also be enforcing the code of conduct while instruction is taking place.

All elementary students will be expected to adhere to the academic and behavioral expectations outlined by administrators, faculty and support personnel during any remote or hybrid learning period. Students will follow all components of the code of conduct, as well as any emergency additions, which include, but are not limited to social distancing, PPE regulations, interior and exterior directional patterns, parking requirements, health guidelines and safety regulations.

Non-Negotiables (items listed under this section were provided by NYS Department of Health, New York State Education Department and will be approached with zero tolerance due to the severe health and safety implications of non-compliance)

Health and Safety

- Wear an appropriately fitting mask at all times, as designated by school administrators, teachers, support personnel and signage.
- Mask guidelines are designed to protect the individual, as well as those they interact with and must be followed while on all school property.
- Misuse of the mask or other PPE to distract, disrupt or negatively impact the learning environment is prohibited.
- Social distancing guidelines vary based on what setting a student is in, but the standard expectation is 6 feet.
- Students will respect social distancing guidelines.
- Strict adherence to all entrance, exit and hallway traffic patterns.

- Engaging in any conduct that endangers the safety, morals, health or welfare of others.

Attendance

- Students will follow a daily schedule regardless of the model of instruction. Whether in-person or remote, students will attend classes and engage in the academic process. The process of education requires a continuity of instruction, including classroom participation, student interaction and well-planned instructional activity.

Student Behavior

- Engaging in conduct that is disorderly and/or disruptive, which may include:
 - Engaging in a wilful act which disrupts the normal operation of the school community.
- Engaging in computer/electronics communications misuse which includes:
 - The use of an electronic device during the school day interfering with the educational day.
 - Unauthorized use of computer software or Internet account, accessing inappropriate websites, sharing of passwords, downloading of non-educational material, altering and/or tampering with the computer system and/or computer setting or any other violation of the district's acceptable use policy.
 - Use of the Internet, telephones, cell phones or other technological means to threaten, harass or denigrate other students or school personnel is prohibited.
- Engaging in conduct that is insubordinate. Examples of insubordinate conduct include, but are not limited to:
 - Failing to comply with the reasonable directions of teachers, school administrators or other school employees in charge of students.
 - Demonstrating disrespect towards school personnel or students.

Cafeteria

The cafeteria space has been significantly redesigned to meet the safety requirements and health regulations set forth by the Department of Health and New York State Education Department. Not only was the schedule modified to greatly reduce the density, but we had to completely reimagine how lunch will look, ranging from service to seating and everything in between. The new cafeteria procedures fall under the non-negotiable category, again because of the need to adhere to strict health and safety measures. This is especially important because the cafeteria will be the only space throughout the day that has population numbers higher than 15-20 people and students will be taking masks off for extended periods of time. Again, reiterating the importance of following the rules, remaining seated, abiding by directional patterns and being respectful will go a long way in ensuring everyone's health and safety.

Campus Hours

Campus hours will be 7:30 AM-8:00 PM unless person(s) is on campus for a school activity.

Co-Curriculars

Co-Curriculars may be impacted as a result of the health and safety regulations imposed by NYS. Additionally, this may not be a one size fits all situation.

Arrival

The arrival process has been significantly redesigned to meet the safety requirements and health regulations set forth by the Department of Health and New York State Education Department. The most challenging aspect

associated with this requirement is the mandatory temperature screening of every student. The new arrival procedures fall under the non-negotiable category, again because of the need to adhere to strict health and safety measures. In order to do this, avoid mass congregating at the main entrance and reduce density, we are utilizing other entrances as arrival zones. ALL ARRIVAL ZONES/DOORS WILL HAVE ASSIGNED STAFF MEMBERS. Student will be assigned to specific entrances based on whether they:

Parent Drop Off	Grade K	Elementary Side Entrance (near playground)
Parent Drop Off/Walkers	Grades 1-5	Elementary Main Entrance
School Transportation	Grade K	Elementary Side Entrance (near playground)
School Transportation	Grades 1-5	Student Services Entrance

Students will be expected to maintain social distance, wear their mask once they enter campus and follow all health and safety requirements while having their temperature screening. It is important to highlight that this regulation is something we must follow per state guidelines. Our support personnel performing the temperature screenings must perform these accurately and with efficiency. Student cooperation is expected at all times.

Dismissal

All students will be expected to exit school at the end of the day. This is an extremely important step because for safely ensuring all students follow their arranged dismissal plan. Students are expected to find and get in their mode of transportation expeditiously, avoid congregating anywhere on campus and depart in a safe and orderly manner.

Walkers	Grades 1-5	Elementary Main Entrance
Parent Pick Up	Grade K-5	Elementary Cafeteria Exit
School Transportation	Grade K	Elementary Side Entrance (near playground)
School Transportation	Grades 1-2	Elementary Main Entrance
School Transportation	Grades 3-5	Student Services Entrance

Our Appreciation

We have always taken great pride in the tremendous partnership between school and home. Extended emergencies require an even greater need for collaboration. We thank you in advance, knowing that during these difficult times, the students will benefit in a much greater fashion when everyone is moving in the same direction and working cooperatively. Furthermore, we trust that it is universally understood that every decision we make is with the health and safety of our students, schools, families and community.