

K-5 Reopening Framework

August 13, 2020
6:00 pm

Opening Activity

If you are feeling a sense of stress, raise your right hand....

If you are feeling a sense of anxiety, raise your left hand....

Now...

Our goal is and always has been to keep your child safe each and every day while providing a positive school experience.

Agenda:

1. Presentation
2. Q&A

At the conclusion of the presentation, any parent wishing to ask a question is welcome to do so by placing their name in the chat box. Mr. Todd Gonyeau, Interim K-5 Assistant Principal, will facilitate this process and call on each parent in the order received.

Any questions regarding the individual needs of your child should be directed directly to me via email or phone at a later time.



COVID-19

- Mitigation vs. Elimination
- New experience for all school stakeholders
- Support and guidance from School Doctor, Dr. Robert Nielson and Saratoga County DOH
- Evolving Plan: Flexibility
- September 8-9: Teacher professional development
- First day of classes for students: September 10, 2020
- Our communication plan and any potential change in our model of instruction will be provided to us by the DOH, Governor's Office, and NYS Education Department.
- Our goal is to keep the community informed while protecting the privacy of our students and families.

Health and Safety

If a parent or child in the home must quarantine, please notify the district's COVID-19 Coordinator Gregg Barthelmas, Superintendent Dr. Ryan Sherman and the school nurse.

When a student has a COVID-19 symptom they are to contact the pediatrician and get tested. If the symptom is a pre-existing condition, a doctor's note needs to be on file in our health office. A doctor's note will need to be submitted prior to a child's return to school.

Executive Orders/State Guidelines

Schools Open:

Daily infection rate of 5% or less over 14 days

Schools Close:

Regional infection rate greater than 9% based on 7-day average after August 1 ○

Final Decision:

Made during week of August 1-7

Health and Safety

- Masks-Masks-Masks
- Nurses Offices (2 at the ES & 1 MS Station)
- Daily Temperature Checks
- Faculty and Staff Questionnaire
- Classrooms
- Teachers will use PPE Shields and Masks

Health and Safety

- Hand dryers replaced with automatic dispensers
- No large group ensembles with the exception of HS Jazz Band
- Clubs will be evaluated monthly
- Before and after school program
- No community use of indoor facilities
- School Resource Officer



Facilities

- Disinfecting products utilized
 - EPA approved
- Cleaning and disinfecting protocol
 - During the school day and evenings
- Ventilation protocols and considerations
 - Outside air dampers
 - UV lighting
 - Filtration

Custodial staff will still be responsible for cleaning and sanitizing the buildings. Additional support will be hired to assist with this.



Visitors

- Parents/guardians, visitors, and outside groups will not be permitted into the building (beyond the vestibule).
- Field trips will not take place.
- Parents dropping off and picking up their child(ren), are to remain in their vehicle and adhere to traffic patterns. Patience with this process is **critical** for safety.



Safety Drills and Procedures

- Fire drills and Lockdown drills will continue to take place per the NYS Education Department requirements
- All faculty, staff, and students will be expected to adhere to the guidelines related to social distancing while practicing these important safety drills.

What are my options as a parent/guardian of a K-5 student?

1. Hybrid (in person) Model

- a. Full return to school Monday through Friday
- b. Smaller classes sizes with the addition of 1-2 class sections per grade level (13-18 students on each roster, 9-16 students present in each classroom due to students learning remotely)
- c. Cohort model - teachers travel, students remain together with the exception of arrival, dismissal, and lunch where social distancing measures are enforced.
- d. Attendance will be taken and grading practices will be in place.

2. Remote (at home) Model

- a. Instruction will take place outside of the classroom at home remotely.
- b. Students will be expected to join the class for ELA and Math instruction. Times will be shared with families by the classroom teachers.
- c. Attendance will be taken and grading practices will be in place.



What if I choose a model and wish to change?

Regardless of the reason, if a family feels that the model they have chosen is not working, these are the options:

- Students who are learning in the hybrid (in person) model, may opt for the remote (at home) model at any point by contacting the main office and completing the necessary online form.
- Students who are learning in the remote (at home) model, are to remain in that model for a minimum of five weeks before transitioning back to the hybrid (in person) model.
- As soon as a student opts back into academics, they need to opt back into transportation by contacting Wendy Sullivan in the Transportation Dept.

Special Education Services

- All self-contained Life Skills classes will be in-person.
- Students will receive all services, related services, accommodations, and modifications via in-person learning (K-5) or remote learning (within reason and practicality).
- Due to the individualized needs of our CSE students, please feel free to contact Gregg Barthelmas in the event that you have any specific questions directly related to your child (bartgreg@schuylerville.org)

What if my child is home with an illness?

Regardless of the model a child is learning in, when home due to illness and able to engage in learning, they are able to participate in remote learning for that day(s).

For example, if a child is in the hybrid (in person) model and is home due to illness yet wishes to participate with the class, the parent must notify the child's classroom teacher prior to 9:00am of that day. If the child logs on to both ELA and Math for that day, they will not be marked absent from school.

If the child is home due to illness and is not able to participate in learning, they will be marked absent for the day.

Teachers will assume that a child home due to illness will not be participating. It is the responsibility of the parent to notify the teacher prior to 9:00am indicating that the child is able to participate in both the ELA and Math lesson.

Attendance - Not Attending

Our process for notifying the school when a child is home due to illness (and **is not able** to participate in remote learning) is as follows:

The parent is to notify Norma Thivierge indicating their child's absence from school by 9:00am. The child will be marked absent accordingly.

Attendance - Attending

The process for notifying the school when a child is home due to illness (and **is able** to participate in remote learning) is as follows:

The parent is to notify the classroom teacher indicating their child's participation in remote learning by 9:00am.

The student will be marked present for the **full day** if they participate remotely in both ELA and Math.

The student will be marked present for the **half day** if they participate remotely in either ELA or Math.



Arrival to School

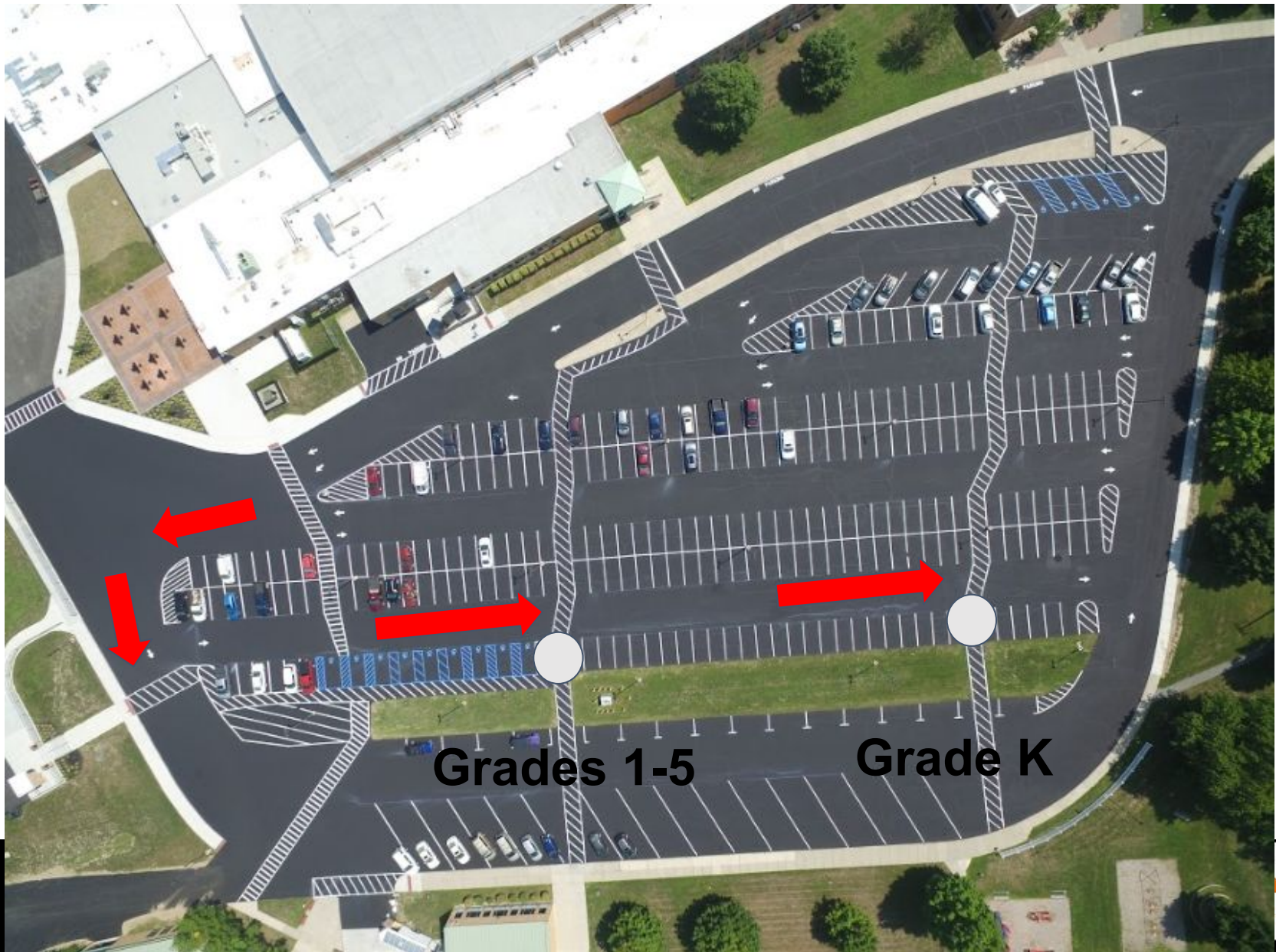
- We are asking parents to take the temperature of their child(ren) each morning.
- **Walkers** and **drop off** students can arrive between 9:00am and 9:15am. Crossing guards and other staff will support students in walking to the building.
- Parents/guardians will follow the designated traffic patterns for drop off.
- Parents/guardians will not be allowed to exit their vehicle (unless assisting with a carseat).
- “Kiss and Go” to keep the process moving as quickly as possible.
- Upon arrival, students will enter their designated door to have their temperature taken.
 - Kindergarten students will enter through the side door closest to the playground.
 - Students in grades 1-5 will enter through the main entrance.
 - Staff will be located at both entrances to take the temperature of students prior to students entering the building.
- Students riding the **bus** will have their temperature taken on the bus by the bus driver.
- All students with a temperature under 100 degrees will exit the bus beginning at 8:55am and enter the building through their designated door. Students with a temperature of 100 degrees or higher will be escorted to the health office.
 - Kindergarten students will enter through the side door closest to the playground.
 - Students in grades 1-5 will enter through the student services entrance.
- Students will report directly to their classroom. The classroom teacher will direct students to the hallway in an orderly manner to drop items off into their respective cubby or locker.



ES School's Out Program

- The program will run from 7:30-9:00am and 3:15-5:30pm.
- As students arrive in the morning, one family at a time will enter the vestibule (each individual must wear a mask) to be checked in.
- A staff member will take the temperature of the child(ren) and the parent/guardian will sign in the child(ren). Subsequent families will wait in line 6 feet apart outside.
- Parents will not be allowed into the building.
- Students will be placed in cohorts, activities will be positioned throughout the building and disinfecting practices will be in place.
- The before/after school program (School's Out Program) will not be opt-in or opt-out. Based on enrollment, students may not be guaranteed a spot should they disenroll. More information will be forthcoming about the program for enrolled families, including payment, from School's Out Program Director, Nolan Palermo. He can be contacted at palermon@schuylerville.org for any immediate questions.

Arrival to School - Parent Drop Off

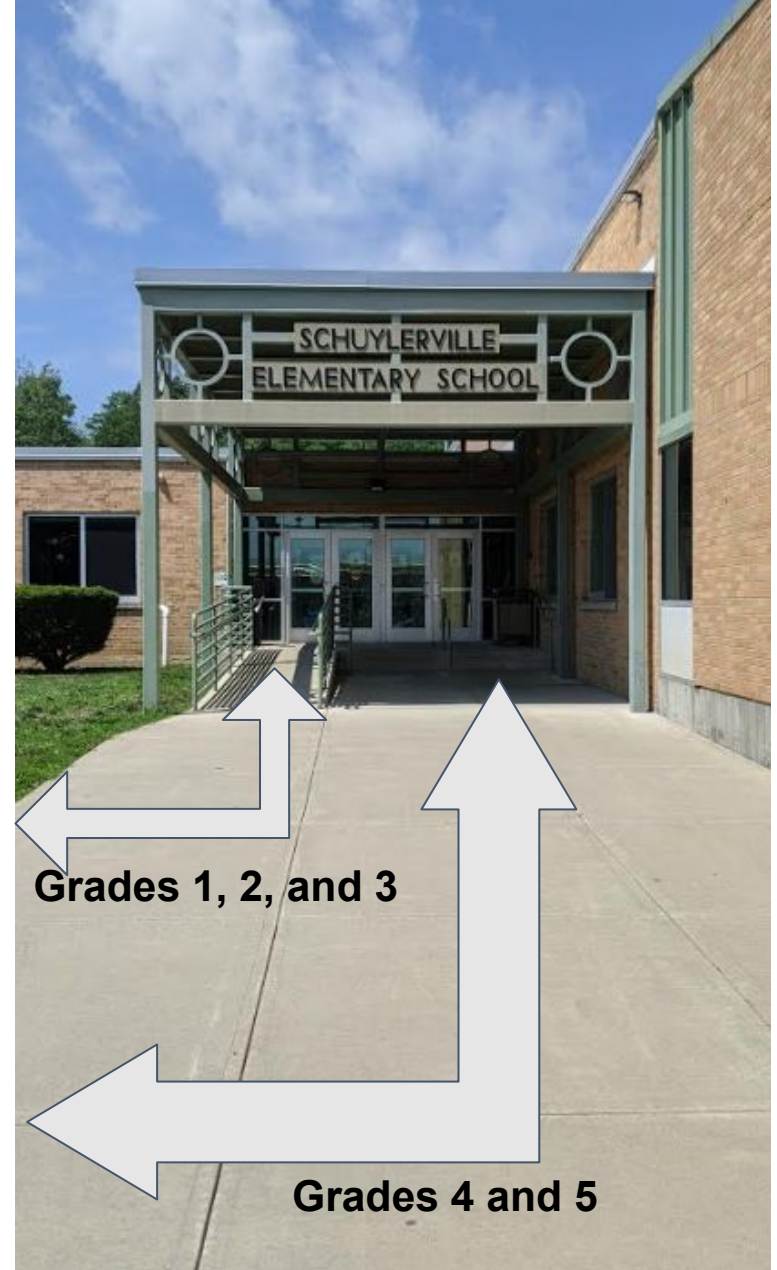


Kindergarten Students: Arrival (Bus & Drop Off) & Bus Dismissal (Parent Pick Up will be from the ES Gym)



Gr. 1-5 Arrival: Walkers & Drop Off Students

Students will form single file lines, six feet from one another while waiting to have temperatures taken prior to entering the building.



ARRIVAL TO SCHOOL

Bus Students (grades 1-5) - Student Services Entrance



Transportation, Chuck Barss

- **School Bus-Disinfecting, and Ventilation**
 - Disinfecting schedule/fogger/fresh air
- **School Bus Mechanics**
 - Disinfecting plan
- **Students at Bus Stops and on the Bus**
 - Mask requirements, assigned seats, no bus changes, students per bus
- **School Bus Drivers**
 - Masks, temperature checks
- **Opting out of Transportation**
 - Opting out, carpooling, change of transportation needs

Elementary School Reopening Model

Our priority continues to be to keep all K-5 students in school each day. To accommodate this, the district has added AIS and special area teachers to classrooms in an effort to reduce class sizes. In addition, 4 term teachers will be hired to support classrooms for one year.

ES Reopening Framework

K-5 students participating in the in person model will report to school daily and will remain with their classroom cohort throughout the day.

Grade	Sections	Average Class Size	Remote Learners	In Person Class Size
K	7	14	13	13.1
1	7	15	12	13.2
2	7	15.6	13	13.7
3	7	15.7	11	14.2
4	5	17.6	13	15
5	7	17.2	18	14.7

We have reassigned AIS teachers, science teacher, computer teacher, and will hire 4 term position teachers to account for the additional classroom sections.

Student Class Placements

- All K-5 students will have a new class placement letter mailed home during the week of August 17th.
- This is a result of adding sections to each grade level to reduce class sizes.
- Most students will not have a teacher change, however all students will receive a letter to avoid confusion.

ES Student Arrival to Classrooms

- Students will report to their respective classroom upon entering the building each morning.
- Students will be allowed to visit their cubbies or locker in small groups with masks on and adherence to social distancing.
- Student hallway spaces will be disinfected nightly.

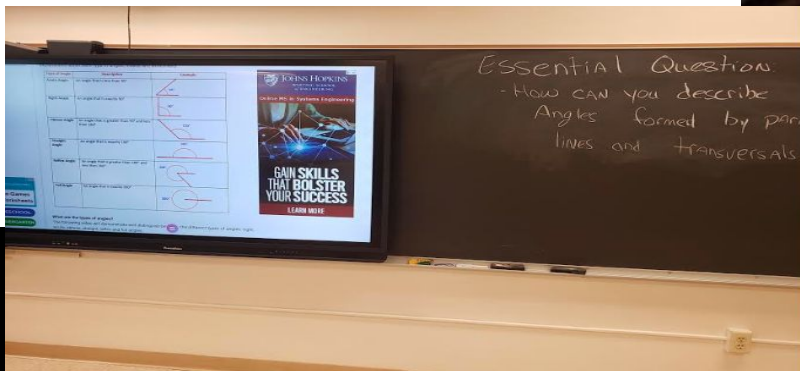
Classroom Configurations

Classrooms will have all unnecessary furniture removed and placed in storage for the year. Only the exact number of desks needed for students and the teacher will be in the room. Teaching materials that do not take up additional space will remain in the room.

Square Desks

Desks will be outfitted with desk shields.

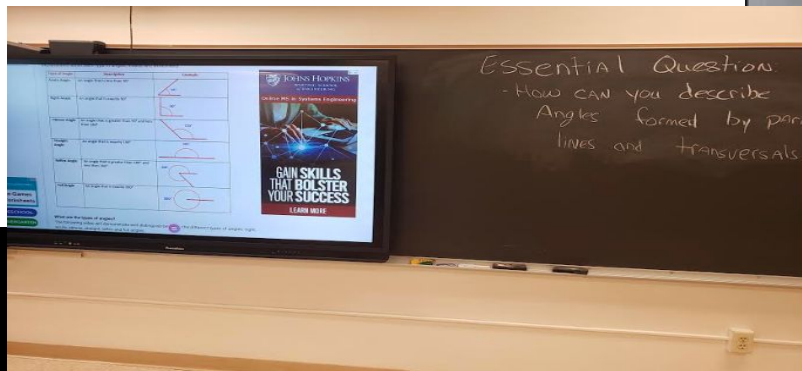
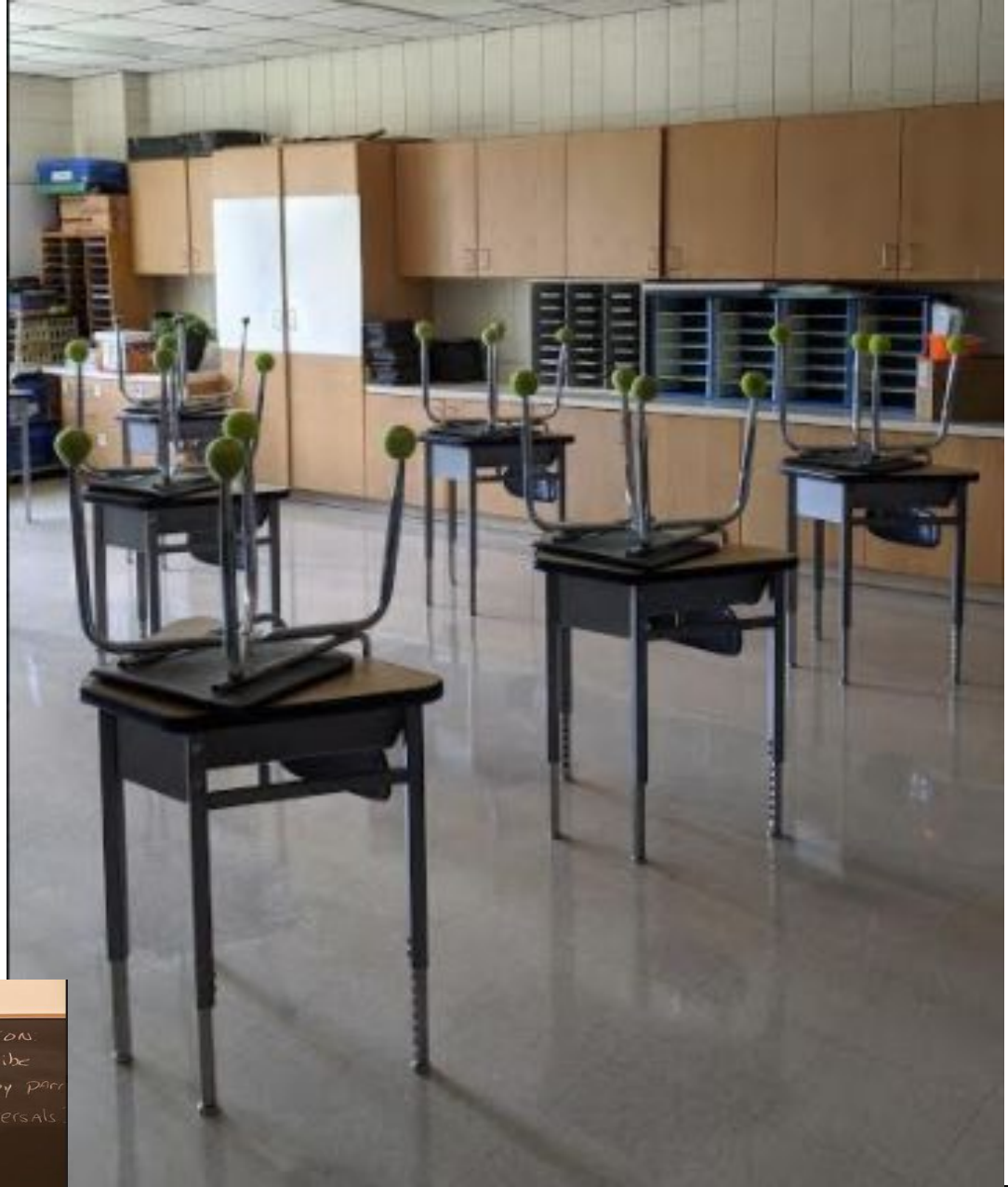
Remote Learner view:



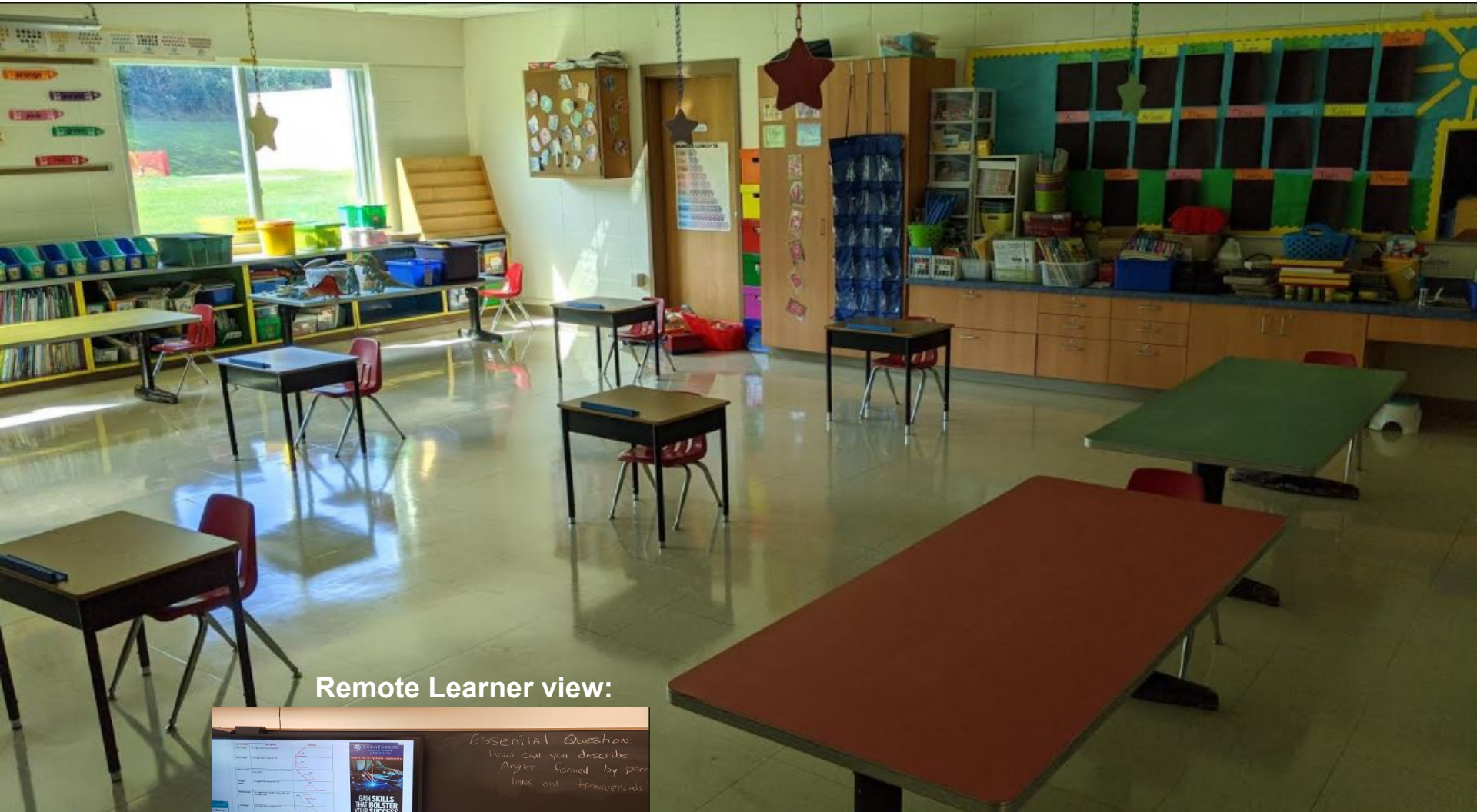
Trapezoid Desks

Desks will be outfitted with desk shields.

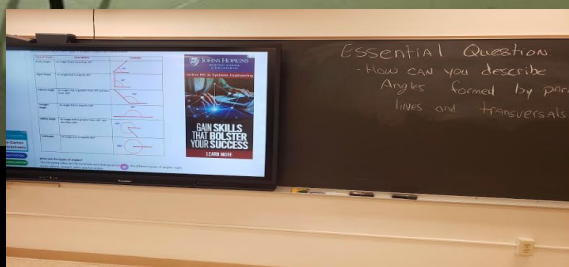
Remote Learner view:



Kindergarten Classroom



Remote Learner view:



ES Master Schedule

- 7 Cycle Day (a change from 6)
- 5 special area classes that will cycle through the 7 day cycle.
- All specials end at 2:18 to allow for dismissal to begin at 2:50.
- Classroom teachers will continue to support all students and their individual learning needs. AIS and ALPS will no longer be separate pull out or push in classes.
- Each child learning remotely will receive a daily schedule which includes an outline of classes with time designations.

ES Special Area Classes

Physical Education (3/7) = Held outdoors with modified activities that support social distancing guidelines. If a class is not able to go outside, PE will be held in the classroom. No changing for PE or locker room use.

Music (1/7) = In the classroom.

Art (1/7) = In the classroom. No sharing of supplies.

Library (1/7) = In the classroom. Rotation of books on a seven day cycle. Returned books rest for 5+ days.

Social Emotional Learning (1/7) = In the classroom.

*We will no longer have science and computer as a special area class or ALPS as an enrichment program.

Physical Education

Students will not use the locker room nor will they change.

Class will be held outdoors, weather permitting. When indoors, class will be held in the student's classroom.

Instruction in either setting will be age appropriate and in alignment to the guidance we have received.

Teachers will monitor hygiene, heat index, and weather before and during activity.

Any child with a medical condition that impacts physical activity during PE class is encouraged to provide documentation to our school nurse.

Masks will be worn when students are not able to maintain consistent 6 foot distance. When at

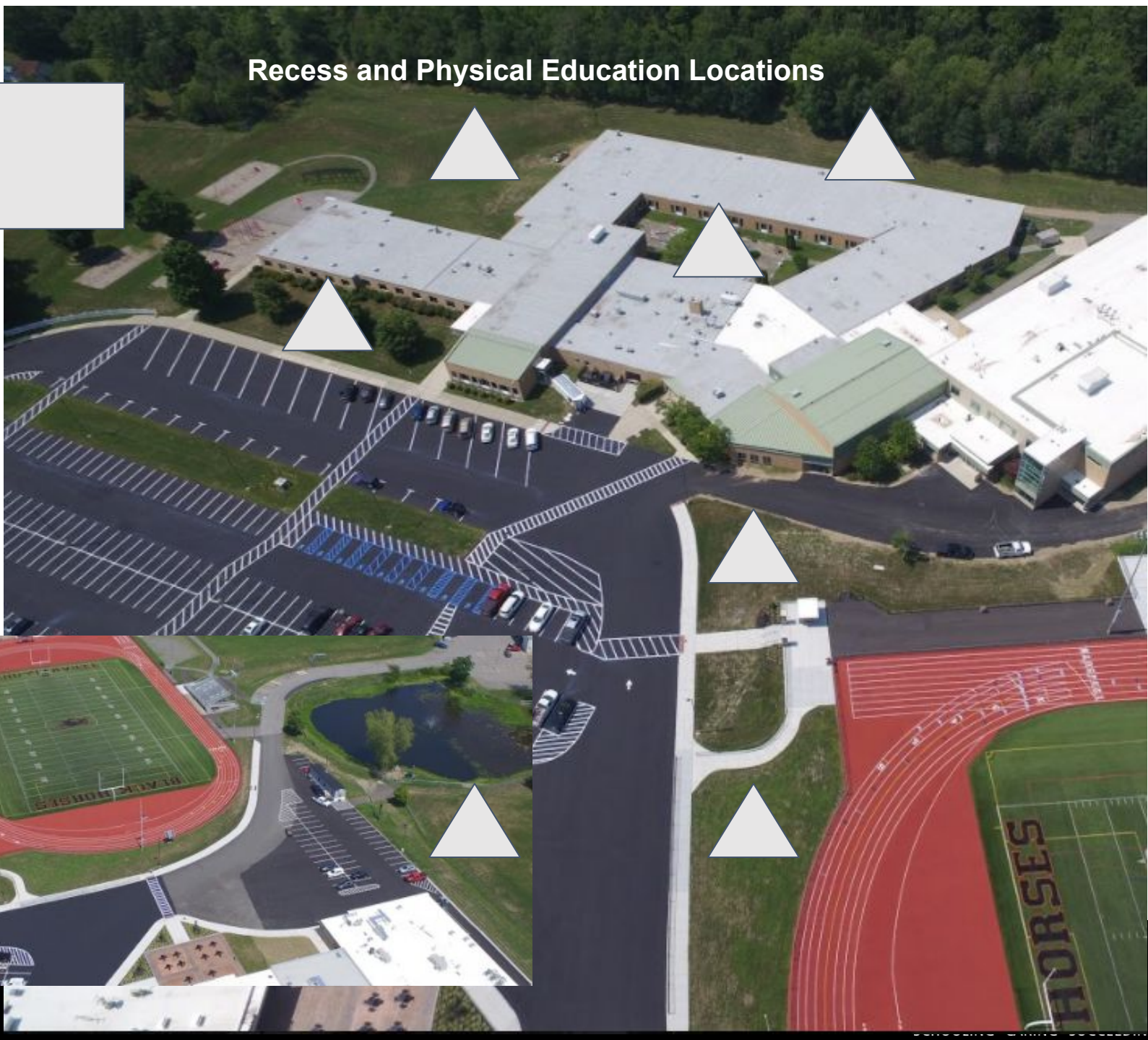
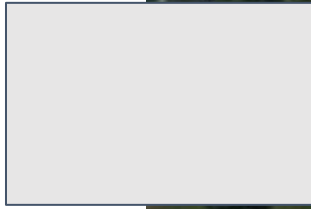


Recess

- Class sections will rotate between seven outdoor locations, weather permitting. This will keep cohorts of students together and not mixed with the full grade level.
- Recess will be held in the classroom when weather does not permit outdoor use.
- Appropriate activities will be shared with students.
- The playground will not be available for use as it is not feasible to disinfect it after each use.
- Mask breaks will be provided for students when outdoors and a six foot distance is maintained.



Recess and Physical Education Locations



Food Service

- Breakfast/lunch available daily for in-person learning
- Students electing for 100% remote learning may pick up meals from school. Contact Sarah Keen at keens@schuylerville.org to sign up
- All meals will be free/reduced/full price based on student's eligibility
- Free/reduced paperwork will be mailed home
- Birthday treats from home or the store will not be allowed in the classroom this year. Families may work with Sarah Keen if they wish to provide a birthday treat for the class.

Lunch

- **ES Cafeteria** 88 students max - 76 floor, 12 stage
 - Cafeteria Tables (floor) - two students per table with table shields (typically 12 students per table)
 - Individual Student Desks (stage) - one student per desk with a six foot radius, facing the same direction
- **Multipurpose Room** 51 students max
 - Individual Student Desks - one student per desk with a six foot radius, facing the same direction
- **ES Gymnasium** 112 students max
 - Individual Student Desks - one student per desk with a six foot radius, facing the same direction
- Extended lunch times to reduce the number of students eating at any given time.
- Students will not be required to wear masks while eating lunch however will need to wear a mask when not sitting at the desk/table.
- Students are encouraged to bring lunch daily.
- Students buying lunch will have their lunch delivered to their lunch location to avoid time in the lunch lines.
- No a la carte sales (ice cream, snacks, drinks)



Cafeteria vs. Classrooms

Cafeterias give the district the best opportunity to social distance and clean/disinfect in between meals. Students eating within classrooms may have allergies, and a large space allows for those children to be spread out. Each building plan will limit the total amount of students in the cafeteria space at one time. In the Elementary School, students will be spread across three separate rooms, and lunch times will begin earlier to accommodate a reduction in the number of students eating at one time.

Student Supplies

- Students will not be allowed to share classroom supplies or art supplies.
- Supply lists have been posted to the website.
- While not required, students are invited to bring personal wipes or sanitizer to keep on their person throughout the day.
- The elementary school will host a Supply Donation Day for any family interested in supporting our families in need. Receptacle bins will be located on the sidewalk in front of the elementary main entrance.
 - Tuesday, August 25th from 7:30am-2:00pm and 4:00pm-6:00pm.

ES - Educating Students on Safety Practices

Throughout the first few days of school, students will be provided with education on safety practices and protocols throughout the school. This will continue through the first seven day cycle to allow for students to review safety practices with each special area teachers.

Explicit teaching of safety practices will include the 'why' which will in turn support the 'what' and 'how'



ES Student Expectations



Students must arrive to school (School's Out, bus stop, bus, drop off, building, etc) wearing a mask.

Students will report to their classroom at 9:00am to drop belongings in their locker and sit at their assigned desk. Adults will assist and escort students.

Student Desks = Desks will be six feet apart and when not feasible, outfitted with desk shields.

Mask Breaks = Students will have mask breaks throughout the day (ex - every other row in the classroom at a time, lunch, recess).

Water Bottles = Water fountains will be capped off. Water fill stations will be available. Students are encouraged to come with full water bottles each day.

Snacks = Students will continue to have a snack time. Classrooms with allergies will be restricted to the types of snacks allowed.



Bathrooms and Hallway Travel

We will create a structure for students with regard to bathroom use. We want students to use the same bathroom throughout the day for tracking purposes. We understand that should an emergency arise, that is okay.

Bathrooms will be cleaned twice per day.

We will create travel patterns for hallways to allow for greater social distancing.



Health and Safety

- Wear an appropriately fitting mask at all times
- Mask guidelines are designed to protect the individual, as well as those they interact with and must be followed while on all school property.
- Social distancing guidelines vary based on what setting a student is in, but the standard expectation is 6 feet
- Students will respect social distancing guidelines.
- Strict adherence to all entrance, exit and hallway traffic patterns.
- Following cafeteria expectations.
- Engaging in any conduct that endangers the safety, morals, health or welfare of others.



Face Masks

As the district continues to prepare for the reopening of schools this fall, further clarification has been provided by the school's physician, Dr. Robert Nielson, regarding acceptable face masks.

As a baseline, face masks/coverings are required to be worn at all times. Face masks/coverings can be removed for meals; additional mask breaks will be scheduled for students when social distancing measures are in place.

All face coverings (whether disposable or reusable) must:

- Be made with at least two layers of breathable material
 - Fully cover the nose and mouth and secure under the chin
 - Fit snugly, but comfortably against the side of the face
- Be secured with ties or ear loops and allow the person to remain hands-free

At this time, based on guidance from health authorities, neck gaiters, open-chin triangle bandanas and face coverings containing valves, mesh material or holes of any kind are **not** acceptable face coverings.

In the event a child forgets a mask, we will provide them with one.

Should a child have a medical reason, supported by a physician, for not wearing a mask, a doctor's note must be obtained by our school nurse. The district will follow CDC and DOH guidelines regarding communication and the health and safety of that student and other students that may be in contact with that student.

Faculty/Staff Daily Health Screening

DAILY HEALTH SCREENING

- All adults will submit a daily health screening before coming to work
- If the daily health screening tells an adult they can not come to the building that day, they must immediately contact the building principal



ES In Person and Remote

- Teachers will provide instruction to the students assigned to their class - both physically in the classroom and those that are home learning remotely.
- Students learning remotely will be expected to join teacher classrooms via Google Meet during the designated ELA and Math times each day.
- Students learning remotely will have the option to participate in special area classes in a synchronous model (live remote with the class) during the assigned class day/time.
- Students and families will be provided with the necessary tools and instruction to participate in remote instruction.
- Technology support with livestream lessons will be available.
- Attendance will be taken daily for both in person and remote students.
- Students that are home sick and capable of learning remotely can choose to do so
- Grading practices will be in place.



Remote Instruction

The camera will be in the front of the room with the teacher; only the teacher will be seen from a student's perspective at home. Many of our students have had previous training with the technology platforms; during the first week of school, teachers will be providing technology training for students who need it in order for them to successfully participate in virtual learning.

Each K-5 child participating in remote instruction will receive a daily schedule, which will include an outline of classes and time designations. At a minimum students will be required to participate in ELA and Math instruction. Synchronous participation in special area classes via Google Meet will be optional. Students will not receiving paper packets.

ES Technology Platforms

K-5 = Google Meet



K-2 = SeeSaw



3-5 = Google Classroom



All K-5 students will be provided with an iPad regardless of need and students requiring wifi in the home will be supported based on financial need.

Technology

Students should be provided with an iPad regardless of need. The district will use Seesaw (K-2) Google Classroom (3-5) and Google Meets (K-5) for platforms. The purpose will be to maintain consistency and continuity of learning no matter what model of learning students are participating in.

Any family in need of wifi are encouraged to to contact Jason Mehan and Sarah Keen regarding the application process.

Picture Day

Our goal is to hold picture day for both students in the hybrid (in person) model as well as students in the remote (at home) model. A plan will be developed for all students.

Class pictures will be a collage of each student regardless of the model they are in. More information will follow regarding this.

Dismissal

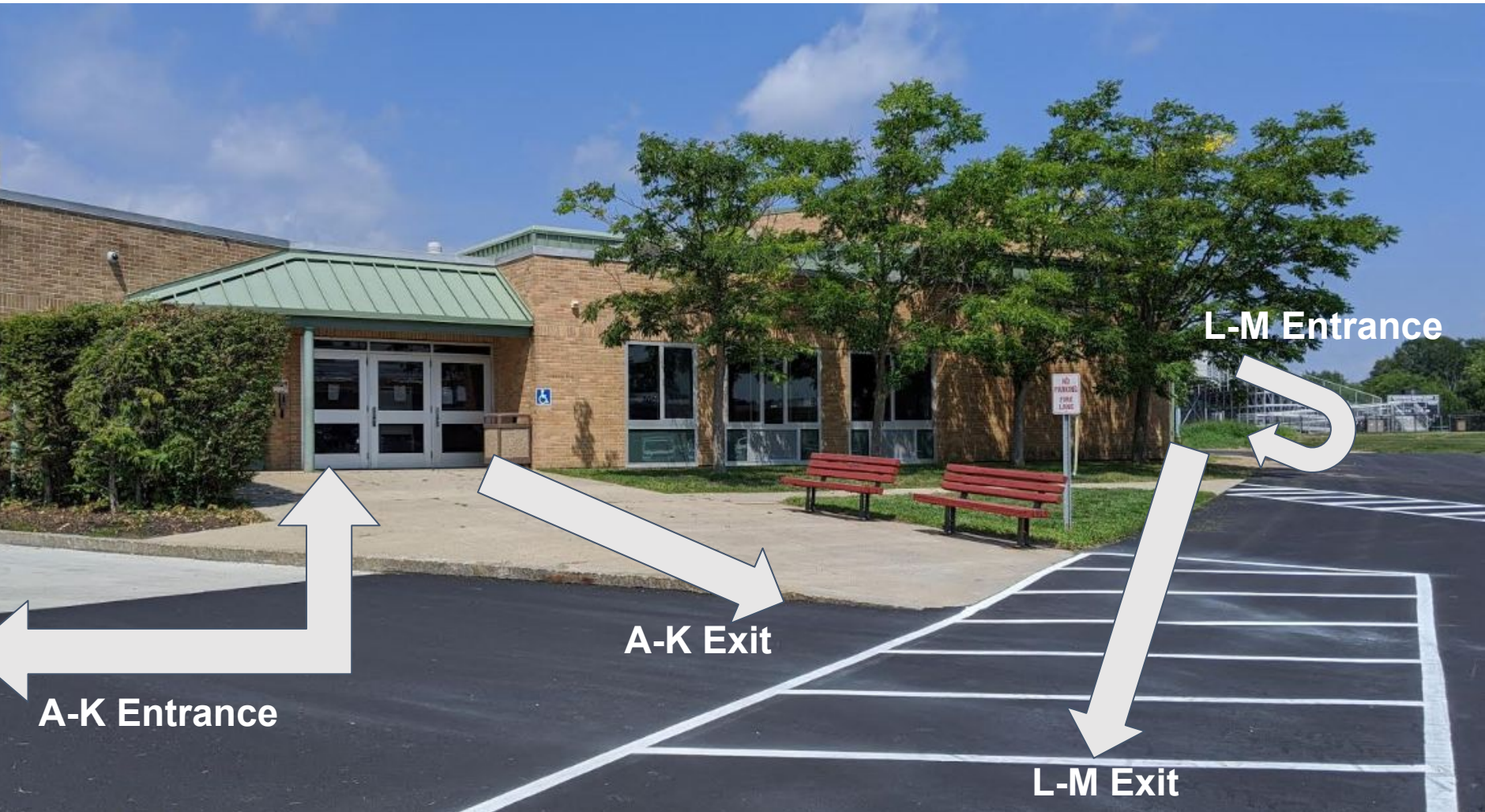
(This has been revised since last week)

- Dismissal will begin at 2:50pm with **walkers** being dismissed from classrooms (teachers will account for each student's dismissal plan).
 - Walkers will exit the building through the elementary main entrance.
 - Walkers are to be dismissed to their planned destination off campus (this may or not be the child's home).
 - Parents/guardians will not be permitted to drive on campus to meet their child.
- Students riding the **bus** will dismiss from their classroom to their respective bus upon that bus's arrival beginning at 3:00pm. After all students riding each bus are accounted for, the bus will depart campus.
 - Kindergarten students will be escorted to their bus by staff using the side door closest to the playground.
 - Students in grades 1-5 will dismiss out the elementary main entrance.
- Students enrolled in the **after school program** and students being **picked up** by a parent/guardian will be escorted to the elementary cafeteria (after school program) and elementary gym (parent/guardian pick up) by the classroom teacher.
- Students being picked up by a parent/guardian will sit at a desk (each desk will be positioned six feet from one another) in the elementary gym.
- Parents/guardians will enter the building through one of two pick up locations, one parent/guardian at a time. The waiting parents/guardians will form a line outside while adhering to the social distancing guidelines.
 - Parents/guardians of a student with the last name A-K will enter through the student services entrance.
 - Parents/guardians of a student with the last name L-Z will enter through the side elementary gymnasium entrance to the right of the student services entrance.



Parent/Guardian Pick Up

Student Services Entrance & Elementary Gym



Dismissal Information

- With student placement letters, each child will receive a dismissal form that must be completed and filled out for each student.
- These are due back August 25th.
- Parents are to indicate if their child is a walker, pick up, or bus student.
- Students will be permitted to ride **one** bus. Families with two homes or childcare locations out of the home are encouraged to formulate a transportation plan with Wendy Sullivan in the Transportation Department.
- If a student has opted out of transportation and a situation should arise where they need transportation, they need to contact the Wendy Sullivan.



ES Transition Events

- Kindergarten will hold an orientation program on the afternoon of Tuesday, September 8th for students (by classroom) which will include supply drop off, meet and greet with the teacher, and a bus ride. Parents will not be allowed into the building or on the bus. Parents can wait in their car or outside near the building.
- Students in grades 1-5 will hold a virtual meet and greet.
- Students in grades 1-5 new to the district will be provided with an in person orientation on the afternoon of Wednesday, September 9th.
- K-5 students will focus on an orientation slow start with a priority of relationships, social emotional learning, and health/safety education.



FAQ

We encourage you to visit the district's webpage regarding COVID-19 and Reopening of Schools information.

[FAQ Document](#)



Questions

Thank you for attending this evening's K-5 parent/guardian forum!

Any items that were not answered can be asked at this point.

Just a reminder that questions related to the individual needs of your child should not be asked in this large group setting. Please contact Rose Beckett personally to discuss this.

beckettr@schuylerville.org

