

Board of Education Meeting (Monday, July 9, 2018)

Generated by Judi Dunkel on Tuesday, July 10, 2018

Board Members Present: Stan Barber, Mike Bodnar, Mike Booth, Jack Macica, Frank Nesbitt, Robert Thivierge, and Dr. Sherman. Matthias Donnelly utilized through videoconferencing.

1. Opening of Meeting

Action, Procedural: 1.1 Call to Order / Pledge

At 7:00 p.m. the meeting was called to order and previous President Jack Macica led the pledge.

Recommended Action:

At 7:01 p.m. J. Macica moved, seconded by F. Nesbitt to enter executive session to discuss the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Motion carried

At 7:32 p.m. J. Macica moved, seconded by F. Nesbitt to return to public session. Motion carried.

Action, Procedural: 1.2 Election of 2018-2019 Officers

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to appoint Judi Dunkel as acting clerk. Motion carried

Election of 2018-2019 Officers:

1. Robert Thivierge as President of the Board of Education. Motion carried
2. Frank Nesbitt as Vice President of the Board of Education. Motion carried
3. Matthias Donnelly as Audit Committee Chairperson of the Board of Education. Motion carried

Action: 1.3 Nominations

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to accept the following nominations:

1. Treasurer (Marian Chrisman)
2. Deputy Treasurer (Melissa Germain)
3. District Clerk (\$2,626) (Judi Dunkel)
4. School Physician (\$18,000) (Dr. Robert Nielsen)
5. Tax Collector (Barbara Lapitsky)
6. School Attorney (Girvin & Ferlazzo)
7. Bond Counsel (Bartlett, Pontiff, Stewart & Rhodes, P.C.)
8. Internal Claims Auditor (\$15.81 per hr) (Mary Jennings)
9. Independent Auditing Firm (Beecher & Bethel)

Motion carried

Procedural: 1.4 Oath of Allegiance Officers

Oath of Allegiance were signed by Superintendent Ryan Sherman, President Robert Thivierge, Vice President Frank Nesbitt, and Treasurer Marian Chrisman

Newly appointed Board Member Matthias Donnelly signed his Oath on July 5, 2018.

Action: 1.5 Organizational Consent Business

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to approve the consent items as presented:

- To appoint Judi Dunkel as Census Enumerator.
- To designate JP Morgan Chase Bank as a depository for District funds.
- To designate Glens Falls National Bank as a depository for District funds and as a direct depository for the collection of school taxes.
- To authorize the School District Treasurer to initiate borrowing procedures and to invest District funds in accordance with provisions of the law for the benefit of the School District.
- To appoint Marian Chrisman, Business Manager as Purchasing Agent for all supplies and equipment for the school.
- To appoint Superintendent Ryan Sherman as Co- Purchasing Agent.
- To appoint Superintendent Ryan Sherman as an employer of part time personnel for maintenance and/or emergency work and substitute teachers.
- To authorize Superintendent Ryan Sherman to certify payroll. – To instruct Superintendent Ryan Sherman to request a district list from the Saratoga County Department of Personnel in the recruiting for competitive Civil Service positions unless otherwise instructed by the Board of Education.
- To appoint the following to handle Student Fund Accounts: Chief Faculty Advisor/Auditor - Sarah Johnson 7-12 Assistant Principal and Extra Class Treasurer – Barbara Lapitsky
- To authorize the President of the Board of Education to sign the necessary transportation agreements for children attending public and private schools as required by law.
- To authorize the President of the Board of Education to sign a contract with the Board of Cooperative Educational Services of Washington-Saratoga-Warren-Hamilton-Essex Counties for services and administrative costs.
- To designate the Official Newspaper of the District the Saratogian.
- To approve that two (2) petty cash funds in the amount of \$100 each established under the supervision of the District Treasurer.
- To approve that the Board of Education avail itself of the authority granted by Section 170.2(1) of the Commissioner’s Regulations to authorize the Chief School Officer to make transfers between and within functional unit appropriations for fiscal year 2018-19.
- To designate Sarah Keen as the official who will review applications and determine eligibility for participation in the District’s Free and Reduced Price Meals Program.
- To approve that the Board of Education adopt a free and reduced price meal policy for Schuylerville Central School using family income eligibility guidelines for free and reduced price school meals effective July 1, 2018 - June 30, 2019.
- To designate the Superintendent as the hearing official for the District’s Free and Reduced Price Meals Program.
- To authorize the school administration to apply for appropriate federal program funds.
- To appoint Judi Dunkel as records management officer.
- To appoint Ryan Sherman as records access officer.
- To designate Mike Booth as the delegate to the Saratoga County School Boards Association.
- To designate Mike Bodnar as the Legislative Liaison.
- To appoint Sarah Johnson as Summer School Principal.
- To appoint a Board Audit Committee, in compliance with Chapter 2643 of the Laws of 2005, comprised of all Board of Education Members.
- To establish the following rates for outside groups using school facilities/equipment - Custodial Rate - \$40.18 per hour; Mileage - \$4.52 per mile.

- To reimburse mileage at the approved IRS rate.
- To establish the following 2018-2019 admission rates for home varsity basketball and football games – Resident Senior Citizens (60 or older) Free, Resident Annual Pass \$10, Adult (non-resident pass) \$2, all students \$1.
- To accept athletic schedules to cover any transportation trips beyond a 50 mile radius.
- To appoint the following Members of the District Safety Committee

Jennifer Schroll, Jim Victor, Sarah Keen, Peter Riggi – Co-Chairperson, Pamela Driscoll, Gregg Barthelmas, Christine Bolduc, Scott Stiassney, Judi Dunkel, Marian Chrisman - Co-Chairperson, James Ducharme, Charles Barss, Yvette Grimes

- To designate Peter Riggi as the LEA Asbestos designee.
- To appoint Tom Robinson as chemical hygiene officer.
- To appoint Norma Thivierge as the attendance officer.
- To designate Lynn Mastrianni as the liaison for the homeless.
- To designate Ryan Sherman to review and approve district residency.
- To authorize the Building Principal(s), Parent/Guardian, Physician or Judicial Court Officer to initiate a referral to the Committee on Special Education.
- To authorize the Superintendent of Schools to require employees of the Schuylerville Central School District to submit to a medical examination, upon the employer's request, pursuant to Education Law §913.
- To authorize the issuance of Revenue Anticipation Notes in anticipation of the receipt of aid from the State of New York and determining other matters in connection therewith.
- To appoint Ryan Sherman and Katie Elsworth as Title IX Officers.
- To appoint the following people as Lead Evaluators for APPR process: James Ducharme, Gregg Barthelmas, Katie Elsworth, Sarah Johnson, John Haggerty
- To appoint the following people as Dignity Act Coordinators for the 2018-2019 school year: Elementary Gregg Barthelmas and Cassandra Luthringer, Middle School Katie Elsworth and Erin Welch, High School James Ducharme and Sarah Johnson
- To appoint John Bowen as a teacher on special assignment as Athletic Director for the 2018-2019 school year.
- To appoint the following Members to the Committee on Special Education and Section 504: Lynn Mastrianni Director of Special Education/504 Chairperson, John Haggerty CSE Chairperson/CPSE Chairperson, Bryan Alvarez Alternate CPSE Chairperson/School Psychologist, Gregg Barthelmas Alternate Chairperson, Mary Kate Elsworth Alternate Chairperson, Christine Fritch Alternating Parent, Member Karen Passalacqua School Psychologist, Dr. Robert Nielsen School Physician, Student's Regular Classroom Teacher, Student's Designated Special Education Teacher or Service Provider
- To appoint the following Members of the Sub Committee on Special Education Lynn Mastrianni, Director of Special Education/504 Chairperson

John Haggerty, CSE Chairperson/CPSE Chairperson
 Student's Parent Student's Designated Special Education Teacher
 Student's Regular Classroom Teacher

- To appoint the following Members of the Committee on Preschool Special Education:
 Lynn Mastrianni Director of Special Education/504 Chairperson
 John Haggerty CPSE Chairperson

Christine Fritch Parent Member Designee

Appropriate County Government Official Designee Evaluator from Selected Agency

- To adopt the following resolution: Be it resolved that the Board of Education of the Schuylerville Central School District hereby authorizes and directs the District Clerk, in the event a special education impartial hearing is requested, to make a selection from the approved list of Impartial Hearing Officers (IHOs) on a rotational basis beginning with the first name appearing after the IHO who last served. If the District Clerk is unavailable, selection shall be made by a person designated by the Superintendent. The District Clerk or the designated person shall confirm with the prospective IHO the terms and conditions in the District Policy on compensation and reimbursement of expenses for hearing related activities. Should the IHO decline appointment, or if the impartial hearing officer fails to respond or is unreachable within 24 hours, the District Clerk shall offer appointment to each successive hearing officer whose name next appears on the list until such appointment, pursuant to the terms of the District's Policy attendant thereto, is accepted. Be it further resolved that the Board of Education hereby appoints, authorizes and designates Jack Macica to immediately appoint the specific individual who agrees to serve as IHO.

Motion carried

Action, Procedural: 1.6 Adjourn Organizational Meeting

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to adjourn the 2018-2019 Organizational Meeting.

Action: 1.7 Call to Order - Regular Meeting

Information: 1.8 Public Comments

None at this time.

2. Board Discussion

Information: 2.1 Graduation

High School Principal James Ducharme gave a review of graduation. The ceremony lasted 2 hours and fifteen minutes with 148 graduates. Many complements were given regarding the ceremony and speeches. A discussion was held regarding the schedule and speakers of graduation. Some of the possible changes are Dr. Sherman handing out the diplomas and president of the class not speaking. The date for next year's graduation is June 22, 2019.

Information: 2.2 Athletic Director Annual Report

Athletic Director John Bowen presented a 2017-18 Athletic Department Review:

- Thanks were given to administration, board of education, custodial staff, Rob Dewey, Stacey Rice, Wendy Sullivan, Tracy Lyon, and the health care staff.
- Participation – 54 teams - 913 roster spots
- 22 NYSPHSAA Scholar Athlete Teams
- 9 Individual/Team Sectional Champions/State Qualifiers
- 2 Individual State Champions – Orion Anderson and Hannah Klingbeil
- 1,000 point career girls basketball – Emily Vallee
- Section 2 single game and single season scoring boys lacrosse – Justin Carte

- Introduction of Family ID as new district wide athletic sign-up
- Change in League-Wide scheduling system – Schedule Galaxy
- Sectional/Regional Contests Hosted
- Update on last year’s changes
- Upcoming considerations for 2018-19

3. Board Action - Consent

Action (Consent): 3.1 Approval of consent business items

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to approve the consent items as presented.

- To approve the CSE/CPSE Section 504 recommendations as presented.
- To approve and accept the meeting minutes of June 11, 2018.
- To accept the first reading of Policy #5662 Meal Charge and Prohibition against Meal Shaming Policy as presented.
- To award the following bid contract: To Durrin, Inc. for transportation to the Latham and Altamont Wildwood Camp locations (one student at each location) effective July 3, 2018 through August 13, 2018 at the amount of \$728.00/day.
- To decrease the 2017-18 taxes in the town of Saratoga by \$141.67.
- To accept and approve the June 2018 Treasurer's Report as presented.
- To accept and approve the May and June Claims Auditor Report as presented.

Motion carried

4. Board Action

Action: 4.1 Leave of Absence

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to accept the following resolution: BE IT RESOLVED, that the Board of Education of the Schuylerville Central School District hereby appoints Kelly MacNaughton as a long term substitute to fill the position held by Laurie Guyon who has been granted a leave of absence. Ms. MacNaughton's appointment will be effective September 4, 2018 and is intended to continue for the term of Ms. Guyon's leave, but no later than June 30, 2019, unless extended or terminated, at the discretion of the District at Step 1 MA. Ms. MacNaughton will be granted a leave of absence from her current position as a teacher aide, for the term of the sub appointment. She may return to the aide position at the conclusion of the substitute position.

Motion carried

Action: 4.2 Probationary Appointment

Recommended Action:

F. Nesbitt moved, seconded by J. Macica BE IT RESOLVED, that the Board of Education of the Schuylerville Central School District hereby accepts the recommendation of the Superintendent to appoint Lindsey Sawtelle to a one (1) year probationary appointment at Step 4 MA in the Special Education tenure area, commencing September 4, 2018 and ending September 3, 2019, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law Sections 3012, 3012-c and/or 3012-d. Ms. Sawtelle holds an Initial Certificate in Students with Disabilities Grades 1-6.

Motion carried

Action: 4.3 FMLA

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to approve Mike Kopp's FMLA request effective approximately September 23, 2018 through approximately January 4, 2019.

Motion carried

Action: 4.4 Wrestling and Alpine Skiing

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to accept the following resolution: RESOLVED, The Board of Education of the Schuylerville/Greenwich Central School District, hereby approves the merger of the Schuylerville Central School District and Greenwich Central School District Alpine Skiing program and renew the merger with the Wrestling programs for the 2018-2019 school year, subject to agreement on terms and conditions of such shared team.

Motion carried

Action: 4.5 Assistant FFA Advisor

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to appoint Sarah Denaker as Assistant FFA Advisor for the 2018-2019 school year.

Motion carried

Action: 4.6 Donation of Land

Recommended Action:

F. Nesbitt moved, seconded by J. Macica WHEREAS, the owners of the real property located at Spring Street/Route 29, Schuylerville, NY has donated to the Schuylerville Central School District ("District") a plot of land adjacent to the District's property; and WHEREAS, the District would like to authorize the acceptance of such donation, it is hereby resolved: That the District accepts the donation of 3.43+/- acres of land, located in the Town of Saratoga, NY, which land is adjacent to the District's existing property, from Primax Properties, LLC, accepts the deed transferring title to said property and authorizes the execution of any documents needed to effectuate the transfer.

Motion carried

Action: 4.7 Bus Driver

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to accept the following resolution: BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby increases Timothy Blogett from a 3 hr bus driver to a 4 hr bus driver effective September 4, 2018 at an annual salary of \$12,967 and appoints Jamie MacMillan as a 4 hr bus driver effective September 4, 2018 at an annual salary of \$12,960 in the non-competitive class of the civil service.

Motion carried

Action: 4.8 Amend

Recommended Action:

F. Nesbitt moved, seconded by J. Macica accept the following resolution: BE IT RESOLVED, the Board of Education of the Schuylerville Central School District hereby amends the recommendation of the Superintendent to appoint Sarah Johnson to a four (4) year probationary

appointment as the 9-12 Assistant Principal in the Assistant Principal 7-12 tenure area, commencing April 9, 2018, and ending April 8, 2022.

Motion carried

Action: 4.9 Part-time Personnel

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to appoint the part-time personnel for the 2018-19 school year as presented.

Motion carried

Action: 4.10 ESY Personnel

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to appoint the following ESY personnel:

Transportation

1 (one) 4.0 hour - Carolyn Bailahoski

1 (one) 3.5 hour - Holly Ottens

3 (three) 3.0 hour - Denise Richard, Kim Brunelle, and Kathryn Laverdiere

1 (one) 2.5 hour - Steve Schultz

Transportation Aide: 1 (one) 3.5 hour - Diane Hulka

1 (one) 3.0 hour - Kelley Squires

Teachers: Pat Whalen and Pam DeLucia

Motion carried

Action: 4.11 Resignation

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to accept the following resolution: BE IT RESOLVED that the Board of Education of the Schuylerville Central School District hereby accepts the resignation of Sarah Flower from her employment with the District, effective December 31, 2018 and approves the agreement by and between the District and Ms. Flower dated June 19, 2018. Motion carried.

And

F. Nesbitt moved, seconded by J. Macica accept the resignation of Eric Blakely effective July 27, 2018.

Motion carried

Action: 4.12 CSEA Nurse Positions

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to accept the following resolution: WHEREAS, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish and create the following nurse positions:

- To abolish 1 (one) 6.5 hr/190 days nurse;
- To abolish 1 (one) 7.0 hr/ 190 days;
- To abolish 1 (one) 8.0 hr/190 days; and
- To create 3 (three) 7.0 hr/183 days.

Motion carried

Action: 4.13 Coaches

Recommended Action:

F. Nesbitt moved, seconded by J. Macica to approve the following coaches for the 2018-19 school year:

Ashley Zdobnikow - Indoor Track Assistant

Dan Lanchantin - 7th grade boys basketball

Tyler Greene - 8th grade boys basketball

Motion carried

5. Public Comment

Information: 5.1 Public Comments

None at this time

6. Anticipated Executive Session/Adjournment

Action: 6.1 Enter into executive session

Recommended Action:

At 8:16 p.m. J. Macica moved, seconded by S. Barber to enter executive session to discuss the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried

Action: 6.2 Return to public session

Recommended Action:

At 8:55 p.m. F. Nesbitt moved, seconded by J. Macica to adjourn executive session and return to public session. Motion carried

Action: 6.3 Adjourn meeting

Recommended Action: Motion to adjourn.