



## COMPUTER SERVICES NETWORK USER ID INFORMATION

Your UserID will be the FIRST FOUR LETTERS OF YOUR LAST NAME along with the FIRST FOUR LETTERS OF YOUR FIRST NAME  
(Example: smitjose for Joseph Smith)

**In a few cases, there is already a network account using the same credentials.  
Please contact Computer Services for verification if you have questions.**

*Your default password is horses1234.  
You will be prompted to change the default password after logging in for the first time.  
Please choose a password that you will remember.  
Please enter your UserID as well as your password in all lower case letters.*

- ▶ Students are prohibited from logging on to multiple computers at any one time.
- ▶ Please remember to log out of your network account before leaving the computer station you are working on.
- ▶ If you feel that your account has been compromised, please contact Computer Services located on the lower level of the high school.
  - ▶ **DO NOT GIVE OUT YOUR NETWORK USER ID OR PASSWORD.**  
It is a breach of the District's computer system.
- ▶ Contact Computer Services for questions, concerns or if you are having difficulty connecting to the SCS computer network.