

SCHUYLERVILLE CENTRAL SCHOOL
ORGANIZATIONAL MEETING MINUTES
2013-14 SCHOOL YEAR
JULY 1 - 7:00 P.M.

J. Macica moved, seconded by B. King to appoint Judi Dunkel as Acting Clerk. Motion carried unanimously. (7-0)

At 7:00 p.m. Acting Clerk Judi Dunkel called the meeting to order.

- A. The Oath of Allegiance was administered by J. Dunkel to elected Board Member Louis Maggiore and Robert Thivierge.
- B. Election of 2013-2014 Officers:
1. J. Macica moved, seconded by B. King to nominate Stan Barber as President of the Board of Education. Motion carried unanimously. (7-0)
 2. J. Macica moved, seconded by M. Booth to nominate Becky King as Vice President of the Board of Education. Motion carried unanimously. (7-0)
 3. B. King moved, seconded by M. Booth to nominate Jack Macica as Audit Committee Chairperson of the Board of Education. Motion carried unanimously. (7-0)
- C. J. Macica moved, seconded by M. Booth to accept the following nominations:
1. Treasurer (Wendy Morris)
 2. District Clerk (\$2,500) (Judi Dunkel)
 3. School Physician (\$14,062) (Dr. Robert Nielsen)
 4. Tax Collector (TBD)
 5. School Attorney (Girvin & Ferlazzo)
 6. Bond Counsel (Timothy McGill)
 7. Internal Claims Auditor (\$16.43 per hr) (Cathy Drew)
 8. Independent Auditing Firm (Beecher & Bethel)
- Motion carried unanimously. (7-0)
- D. Oath of Allegiance was signed by President, Vice President, Clerk, Treasurer and Superintendent of Schools.
- E. J. Macica moved, seconded by M. Booth to accept the following organizational meeting consent business items:
- Regular Board of Education Meeting - Night and Time
Public Session 7:00 p.m. in the Administration Building Board Room as follows:

July	1 & 29	August	19
September	9 & 23	October	21
November	18	December	16
January	13 & 27	February	10 & 24
March	10 & 24	April	7
May	12	June	16
 - Census Enumerator - Judi Dunkel
 - Motion to designate JP Morgan Chase Bank as a depository for District funds.

- Motion to designate Glens Falls National Bank as a depository for District funds and as a direct depository for the collection of school taxes.
- Motion to authorize the School District Treasurer to initiate borrowing procedures and to invest District funds in accordance with provisions of the law for the benefit of the School District.
- Motion to appoint Wendy Morris, Business Manager as Purchasing Agent for all supplies and equipment for the school.
- Motion to appoint Superintendent Ryan Sherman as Assistant Purchasing Agent.
- Motion to appoint Superintendent Ryan Sherman as an employer of part time personnel for maintenance and/or emergency work and substitute teachers.
- Motion to authorize Superintendent Ryan Sherman to certify payroll.
- Motion to instruct Superintendent Ryan Sherman to request a district list from the Saratoga County Department of Personnel in the recruiting for competitive Civil Service positions unless otherwise instructed by the Board of Education.
- Motion to appoint the following to handle Student Fund Accounts:
 - Chief Faculty Advisor - Matthew Sickles & Aaron Grady 7-12 Assistant Principal
 - Extra Class Treasurer – Barbara Lapitsky
- Motion to appoint TBD as Deputy Treasurer for the 2013-2014 school year.
- Motion to appoint Heath Morris as Athletic Director for the 2013-2014 school year.
- Motion to authorize the President of the Board of Education to sign the necessary transportation agreements for children attending public and private schools as required by law.
- Motion to authorize the President of the Board of Education to sign a contract with the Board of Cooperative Educational Services of Washington-Saratoga-Warren-Hamilton-Essex Counties for services and administrative costs.
- Motion to designate the Official Newspaper of the District the Saratogian.
- Motion that two (2) petty cash funds in the amount of \$100 each established under the supervision of the District Treasurer.
- Motion that the Board of Education avail itself of the authority granted by Section 170.2(1) of the Commissioner's Regulations to authorize the Chief School Officer to make transfers between and within functional unit appropriations for fiscal year 2013-14.
- Motion to designate Kristy Wilbur as the official who will review applications and determine eligibility for participation in the District's Free and Reduced Price Meals Program.
- Motion that the Board of Education adopt a free and reduced price meal policy for Schuylerville Central School using family income eligibility guidelines for free and reduced price school meals effective July 1, 2013 - June 30, 2014.
- Motion to designate the Superintendent as the hearing official for the District's Free and Reduced Price Meals Program.
- Motion to authorize the school administration to apply for appropriate federal program funds.
- Motion to designate Veronica Wood as the delegate to the Saratoga County School Boards Association.
- Motion to designating Louis Maggiore as the alternate to the Saratoga County School Boards Association.
- Motion to designate Robert Thivierge as the Legislative Liaison.
- Motion to appoint Aaron Grady as Summer School Principal.
- Motion to appoint a Board Audit Committee, in compliance with Chapter 2643 of the Laws of 2005, comprised of all Board of Education Members.
- Motion to establish the following rates for outside groups using school facilities/equipment - Custodial Rate - \$37.23 per hour; Mileage - \$4.25 per mile.

- Motion to reimburse mileage at the approved IRS rate.
- Motion to establish the following 2013-2014 admission rates for home varsity basketball and football games – Resident Senior Citizens (60 or older) Free, Resident Annual Pass \$10, Adult (non-resident pass) \$2, all students \$1.
- Motion to appoint the following Members to the Committee on Special Education and Section 504
 - Lynn Mastrianni Director of Special Education
 - Bryan Alvarez CSE Chairperson/School Psychologist
 - Gregg Barthelmas Alternate Chairperson
 - Mary Kate Elsworth Alternate Chairperson
 - Christine Fritch Alternating Parent Member
 - Helene Patterson Alternating Parent Member
 - Marie Roberts Alternating Parent Member
 - Karen Passalacqua School Psychologist
 - Dr. Robert Nielsen School Physician
 - Student's Regular Classroom Teacher
 - Student's Designated Special Education Teacher or Service Provider
- Motion to appoint the following Members of the Sub Committee on Special Education
 - Lynn Mastrianni, Director of Special Education
 - Bryan Alvarez, CSE Chairperson
 - Student's Parent
 - Student's Designated Special Education Teacher
 - Student's Regular Classroom Teacher
- Motion to appoint the following Members of the Committee on Preschool Special Education
 - Lynn Mastrianni Director of Special Education
 - Bryan Alvarez Chairperson
 - Christine Fritch Parent Member
 - Marie Roberts Parent Member
 - Designee Appropriate County Government Official
 - Designee Evaluator from Selected Agency
- Motion to appoint the following Members of the District Safety Committee
 - Dan McNamara Health and Safety Specialist TBD
 - Kristy Wilbur Peter Riggi – Co-Chairperson
 - Pamela Driscoll Gregg Barthelmas
 - Michelle Talbot Scott Stiassney
 - Judi Dunkel Wendy Morris - Co-Chairperson
 - Matthew Sickles Donald Young
 - Yvette Grimes
- Motion to designate Peter Riggi as the LEA Asbestos designee.
- Motion to designate Lynn Mastrianni as the liaison for the homeless.
- Motion to adopt the following resolution:

Be it resolved that the Board of Education of the Schuylerville Central School District hereby authorizes and directs the District Clerk, in the event a special education impartial hearing is requested, to make a selection from the approved list of Impartial Hearing Officers (IHOs) on a rotational basis beginning with the first name appearing after the IHO who last served. If the District Clerk is unavailable, selection shall be made by a person designated by the Superintendent. The District Clerk or the designated person shall confirm with the prospective IHO the terms and conditions in the District Policy on compensation and reimbursement of expenses for hearing related activities. Should the IHO decline appointment, or if the impartial hearing officer fails to respond or

is unreachable within 24 hours, the District Clerk shall offer appointment to each successive hearing officer whose name next appears on the list until such appointment, pursuant to the terms of the District's Policy attendant thereto, is accepted.

Be it further resolved that the Board of Education hereby appoints, authorizes and designates Jack Macica incumbent to immediately appoint the specific individual who agrees to serve as IHO.

- Motion to authorize the Building Principal(s), Assistant Principal(s), Parent/Guardian, Physician or Judicial Court Officer to initiate a referral to the Committee on Special Education.
- Motion to authorize the Superintendent of Schools to require employees of the Schuylerville Central School District to submit to a medical examination, upon the employer's request, pursuant to Education Law §913.
- Motion to authorize the issuance of Revenue Anticipation Notes in anticipation of the receipt of aid from the State of New York and determining other matters in connection therewith.
- Motion to appoint the following people as Dignity Act Coordinators for the 2013-2014 school year:

Elementary	Gregg Barthelmas and Cassandra Luthringer
Middle School	Katie Elsworth and Erin Welch
High School	Matt Sickles and Aaron Grady

Motion carried unanimously. (7-0)

- F. At 7:05 p.m. J. Macica moved, seconded by M. Booth to adjourn the 2013-2014 Organizational Meeting. Motion carried unanimously. (7-0)

Judi Dunkel, Board Clerk

