



Welcome to the Health Office

SCHUYLERVILLE'S
ELEMENTARY HEALTH
OFFICE IS HERE
TO HELP MAINTAIN
YOUR CHILD'S
OVERALL HEALTH
AND WELL-BEING.

The office is staffed by Michele Talbot RN (nurse), Sherry Doubleday (health office assistant) and Norma Thivierge (attendance clerk). Normal office hours are 8:30 a.m. until 3:30 p.m.

If you'd like to contact the Health Office, call the district switchboard at 695-3255 and ask for extension 220 to reach Michele Talbot and extension 229 to reach Sherry Doubleday. If you're calling regarding your child's attendance, please contact Norma Thivierge at extension 225. Please feel free to leave a message on the voicemail system if you don't reach your party directly.

Health Office Phone: (518) 695-3255

Fax: (518) 695-8204

Health Concerns: extension 220 or 229

Attendance: extension 225

Schuylerville Elementary School Health & Attendance POLICIES



A Guide



for Parents

Schuylerville
CENTRAL SCHOOL DISTRICT

For More Information

If you'd like more information about health and attendance policies at Schuylerville Elementary School, please feel free to contact us.

Phone: (518) 695-3255

Fax: (518) 695-8204

Health Concerns: extension 220 or 229

Attendance: extension 225

Schuylerville Central School District
14 Spring Street
Schuylerville, NY 12871-1098

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Attendance



if your child will be absent or late, please call the attendance line at 695-3255, extension 225. This phone line is available 24 hours a day for your convenience. If you leave a message regarding your child's absence, you are not required to send in an excuse. If you are not

able to call the attendance line, please provide a written excuse the day your child returns to school. If your child is late, please sign him/her in at the lobby desk.

If the school does not receive a call (or message) about your child's absence or tardiness, the attendance clerk will call your home. This is to ensure every student is accounted for. ☺

Health Services

All visits to the Elementary School Health Office are tracked and recorded. When your child visits the Health Office, you'll receive a note indicating the health problem and treatment.

If your child is ill on a school day, please keep him/her home. If your child becomes ill while attending school, you or another contact person will be called.

Please do not ask the Health Office to diagnose your child. If you have a concern about an injury or illness, please call your child's physician. ☺

Emergency Health Contact Cards

Emergency health contact cards are given out at the beginning of each school year. It's very important to fill out this form and return it to the school as soon as possible. Please be sure to indicate more than one contact person; this is very important in the event of an emergency involving your child.

When there are changes in your child's health, or changes in contact names and phone numbers, please call the Health Office so the information can be updated on your child's health contact card. ☺

Physicals

Physicals are required for kindergartners, first graders, third graders and any new student entering the district. Physicals are also required for those newly referred to CSE (special education) services and students who are having triennial CSE reviews.

It is the school's policy that kindergarten physicals be done by the student's private physician. This ensures that all necessary immunizations and booster shots are up to date.

Physicals for the other required grade levels can be done by your own physician or by the school physician (Dr. Robert Nielson). If physicals are done in school, any health problems that do not fall within normal limits will be reported to you.

If the physical is done outside the school, the parent will need to provide the Health Office with a copy of the physical. By New York State education law, physicals must be performed by a New York State licensed physician, physician's assistant or nurse practitioner and shall not be performed more than 90 days prior to the date of entry to school. ☺

Immunizations

Within the last few years, new laws have been passed regarding Hepatitis B immunizations. Students born on or after January 1, 1993 and all students entering seventh grade must have this immunization.

Varicella (chicken pox) vaccination will be required for kindergarten students beginning in September 2003 (for student born on or after Jan. 1, 1998). This vaccination requirement can be waived if you provide written proof from your doctor that your child has had chicken pox. ☺

Screenings

Schuylerville Elementary School students are screened every year for vision and/or hearing problems. If any abnormalities are found, you will receive notification and a referral form to take to your child's physician. Please request that this referral form be completed once the doctor has tested your child. The form should be returned to the Elementary School Health Office. ☺

Medications

Any medication that has to be given in school – even if it's over-the-counter (non-prescription) – requires a doctor's order and written permission from a parent. Children may not transport medications to or from school; the medication must be dropped off by an adult. An exception can be made for inhalers or emergency medication if a doctor writes an order indicating the child may carry the medication.

All medications must be brought to school in the original containers. The instructions on the label must match the written instructions provided by the physician. Medications cannot be dispensed unless the two sets of instructions match. Problems with this policy can often be

solved with a phone call to your child's physician.

If your child needs to take medication during a field trip, please try to provide an extra labeled container (empty). These containers are typically available from your pharmacist. ☺

Free/Low-Cost Health Insurance

Free or low-cost health insurance is available for most uninsured children under age 19 living in New York State. Two programs are available – Medicaid and Child Health Plus. Your child may be eligible regardless of how much your family earns or your child's immigration status.

Please call the Elementary School Health Office for more information on these insurance programs. You may also contact Wendy Lucas at 580-2002. Ms. Lucas helps guide families through the insurance application process. ☺

